

## *Constitution and Rules*

### *1 NAME*

The name of the Club shall be “CYCLE CLUB ASHWELL”

### *2 OBJECT*

To promote and encourage the pastime and sport of cycling in all its aspects and to include all sectors of the community. The club’s main objectives are to be set out at each AGM.

### *3 CLUB COLOURS*

The Club has it’s own logos and colours that are specified on the British Cycling Website. Any changes to club colours will only be made by a majority vote at a meeting of the Committee.

### *4 MEMBERSHIP & SUBSCRIPTIONS*

Membership and fees due for each category are to be proposed each year by the committee and set at the Annual General Meeting.

Subscriptions are due on 1<sup>st</sup> April each year. Members are to pay their subscriptions within one calendar month otherwise they will be deemed to have lapsed their membership. This will also have the effect of voiding any insurance they claim through the Club.

Any change in the due date for subscriptions shall be decided upon by the committee.

### *5 AFFILIATIONS*

The Club will affiliate to those cycling bodies and organisations that are decided upon by the committee.

### *6 ANNUAL GENERAL MEETING*

The Club year shall run between the 1<sup>st</sup> April to the 31<sup>st</sup> March, twelve months later. The Annual General Meeting shall be held within three months of the end of the Club year. All members who have paid their current subscriptions shall be entitled to attend and vote. Those members under the age of 16, are entitled to attend but not vote. The Club Secretary shall give 21 days notice in writing of the date, time and place of the meeting. All resolutions to be moved at the meeting shall be submitted, in writing, to the Club Secretary 14 days prior to the meeting. The Agenda for the meeting will be despatched seven days prior to the meeting. No spontaneous resolutions will be considered at the meeting. Reports by officers will be presented for consideration at the meeting.

A simple majority shall pass any resolutions voted upon at the AGM. The chair has the casting vote in the event of a tie.

At the AGM each club official shall be voted in by a simple majority.

7 *ALTERATION TO THE CONSTITUTION*

No alteration to this constitution shall be made unless carried by a 75% majority of the votes cast at a General Meeting. The interpretation of the Committee upon all matters arising from this constitution, or not provided herein, shall be final.

8 *SPECIAL GENERAL MEETING*

A Special General Meeting may be convened by a majority vote of the Committee, or on the written and signed requisition of not less than 20% of the membership of Club. Such requisition shall state the business to be transacted at the meeting.

9 *MANAGEMENT*

The Committee shall consist of Chairman, President, General Secretary, Treasurer, and representatives for the following areas: -Time Trial, Racing, Membership, Kit, Website, Adult, Youth, Development and any other post elected by the committee. A member being co-opted by the committee can take up any unfilled post. All Committee members, save the President, are deemed to retire at the end of the year, and are elected at the Annual General Meeting by a proposer and seconder. The position of President is continuous until he/she informs the committee that they intend to stand down.

A minimum number of Committee Members to qualify as a Quorum is 5 members.

The Committee shall have the power to co-opt any person for a defined task for a specified time. Any members being so co-opted will not have the right to vote at committee meetings. The Committee shall have the power to delegate specialist business to a sub-committee; with the authority, if necessary, to act but not commit the Club without full Committee approval.

Committee meetings shall be held at the discretion of the Chair in accordance with the amount of business to be dealt with.

A simple majority, the chair having the casting vote in the event of a tie, shall pass any resolution voted upon during a meeting.

10 *FINANCE*

The Club's financial year shall commence on 1st April. All monies belonging to the Club shall be paid into bank account(s) in the name of the Club. Any accounts held by the Club will be administered by the Treasurer.

Cheques shall be signed by any two of the following three officers:

Treasurer  
General Secretary  
Youth Representative

Any further accounts opened by the Club shall have the signatories voted on by the committee, in line with banking instructions

No finance shall be committed without Committee agreement. An elected person, independent of the committee, shall verify the accounts.

11 *YOUTH SECTION*

A youth Section has been established to promote Youth Cycling within the Club catchment area.

A standing Youth Sub-Committee shall be put in place by the committee of the club to administer the running of this section. The finances of the Youth Section shall be kept separate from the main club.

The sub-committee shall consist of a chair, chair of the main club, treasurer, secretary, development officer, child welfare, all youth coaches, representatives from the youth of the club, parents and any other post elected by the committee.

A quorum for this sub-committee shall be five; the chair and/or the chair of the main club must be present.

12 *RESPONSIBILITIES*

The Committee will ensure that first claim members of the Club are covered by 3<sup>rd</sup> party liability insurance.

Members shall not enter into conduct that reflects adversely on the name of the Club.

The Club and its officials have no responsibility or liability for the conduct of its members.

Any member who, in the opinion of the Committee, is proven guilty of misconduct, shall be dealt with by the Committee, in whom shall be vested full power to expel, if necessary.

### *13 WINDING UP OF THE CLUB*

Should the Club come to a point where it is unable to operate, then it shall be dissolved by a 75% majority vote of those present at either an AGM or EGM. Any assets remaining in the Club shall be realised and split equally amongst the paid up members at the time of the 'winding up'.

Any outstanding grants paid to the Club by third parties shall be reimbursed before any such sharing of monies between members shall take place.

Any unrealisable assets shall be offered to anyone having claim to those assets, another Club, one of the Cycling Organisations or any other interested person(s) as the final AGM or EGM sees fit, by a majority vote of those present.